

SCRUTINY WORK PROGRAMME **OVERVIEW & SCRUTINY**

APPENDIX A

'Holding the Executive & Council to account in respect of all three priorities within the Council's Corporate Plan'

Each of the Council's Scrutiny Committees is responsible for setting and agreeing its own work programme by identifying a list of themes and topics which fall under the remit of each individual Scrutiny Committee. Following discussion with the Chair, Vice Chair and Scrutiny Members a practical, realistic and timetabled programme can then be developed.

The scrutiny forward work programmes should provide a clear rationale as to why particular issues have been selected; be outcome focussed; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align scrutiny programmes with the council's performance management, self-evaluation and improvement arrangements.

Throughout the year, there are a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme and ideas for inclusion may come from a number of sources such as:-

- Individual Councillors;
- Performance or budget monitoring information;
- Inspection reports;
- Referrals from Council (such as Notices of Motion), Cabinet/Audit or other scrutiny committees;
- Service users;
- Monitoring the implementation of recommendations previously made by the Committee; and
- Local Residents

The Cabinet is also required to produce forward work programmes and the Overview & Scrutiny Committee keeps abreast of forthcoming items or topics which may enable scrutiny to be involved in the development of Council policy prior to its formal consideration by Cabinet. It is important to bear in mind that an element of flexibility is applied to each individual work programme that provides Committees with the capacity to scrutinise new / urgent issues that arise during the year.

Date/Time	Overarching Item	Officer	Cabinet Member	Scrutiny Focus
1 st Meeting (26 th June 2020)	<ul style="list-style-type: none"> • Draft Overview & Scrutiny Work Programme (adjusted for the next 3 months) • Draft Cabinet work programme 	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications 		<p>Scrutiny & Challenge – For O&S to agree its own revised work programme for the next 3 months (Scrutiny Chairs and Vice Chairs to be invited to attend and contribute to this agenda item)</p>
	<ul style="list-style-type: none"> • COVID-19 Oversight of the Council's response to Covid-19 (ONGOING AGENDA ITEM) 	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications; • Chief Executive; • Group Director, Community & Children's Services • Group Director Prosperity, Development & Frontline Services • Director of Finance & Digital Services • Director of Education & Inclusion Services 		<p>Scrutiny & Challenge – For O&S to consider the response/activity and reflection.</p> <p>Verbal updates and evidence from the appropriate Officers of the Senior Leadership Team</p> <p>(Scrutiny Chairs and Vice Chairs to be invited to attend and contribute to this agenda item)</p>

2 nd Meeting (TBC)	<ul style="list-style-type: none"> • COVID-19 Oversight of the Council's response to Covid-19 (ONGOING AGENDA ITEM) <p><i>Areas of scrutiny tbc</i></p>			Scrutiny & Challenge – For O&S to consider the response/activity and reflection.
	<ul style="list-style-type: none"> • Overview & Scrutiny Annual Report 	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications 		Scrutiny & Challenge – For the O&S Committee to challenge and comment on the draft Scrutiny Annual Report 2019/2020 (Scrutiny Chairs and Vice Chairs to be invited to attend and contribute to this agenda item)
	<ul style="list-style-type: none"> • Council Performance Report– 31st March 2020 Year End 	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications • Service Director - Performance And Improvement 		Scrutiny & Challenge - For Committee Members to consider the Council's Quarter 4 Performance Report – 2019/2020
3 rd Meeting (TBC)	<ul style="list-style-type: none"> • COVID-19 Oversight of the Council's response to Covid-19 (ONGOING AGENDA ITEM) <p><i>Areas of scrutiny tbc</i></p>	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications 		Scrutiny & Challenge – For O&S to consider the response/activity and reflection
The need to report other matters from other Scrutiny Committees (in the short term)				
Pre scrutiny of the Director of Social Services Annual Report (Usually reported to CH&YP/H&WB in July)	<ul style="list-style-type: none"> • Group Director, Community & Children's Services 		Scrutiny & Challenge – To undertake pre scrutiny of the Annual report to ascertain whether it represents a true	

			evaluation of the Local Authority's performance.
Treasury Management and Capital Strategy Reports for 2020/21	<ul style="list-style-type: none"> • Service Director - Performance And Improvement 		For Committee Members to consider the Council's Treasury Management
Council Priorities 2020/21	<ul style="list-style-type: none"> • Service Director Democratic Services & Communications • Service Director - Performance And Improvement 		Pre-scrutiny of the Council Priorities 202/21
Treasury Management Annual Report (Usually reported to F&P in September)	<ul style="list-style-type: none"> • Service Director - Performance And Improvement 		For Committee Members to consider the Council's Treasury Management Annual Report

O&S- Ongoing Matters for Future Review:-

Update on the RCT Scrutiny Review –'Fit for the Future'

The development of future transport infrastructure in response to the South Wales Metro - Scrutiny Working Group

Local Development Plan (LDP) - Review of the Local Development Plan for RCT

Fire Risk Assessments – A review of procedures for Council owned/occupied buildings

Wales Audit Office – Rhondda Cynon Taf Annual Improvement Report

Crime & Disorder Committee - County Lines & Protection of Vulnerable People' and 'Violence against Women, Domestic Abuse and Sexual Violence

Working Group Updates

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